

To: Steering Committee Members
Midwest Regional American Chemical Society Meeting

From: Charles Greenlief, Secretary

Subject: Minutes from the 2003 Annual Meeting

The Steering Committee met in the Columns Rooms (D and E) of the Reynolds Alumni Center at 12:30 P.M. on Friday, November 7, 2003. John Adams presided.

Each individual was asked to introduce themselves.

AGENDA

1. Treasurer's report (William Gutheil)

\$6,500 in cash and an additional check from the 2002 meeting are yet to be received. The bond fund is stable at about \$36,000. Financially the Sinking Fund looks quite good.

2. Final report on the 37th meeting in Lawrence, KS (Robert Carlson)

No report was available - Robert Carlson did not attend.

3. Preliminary report on the 38th meeting in Columbia, MO (John Adams)

Adams reported that 458 individuals preregistered (budget 450), with 636 total unofficial registrations (budget 600). Exhibits - did not sell as many spaces as had hoped. 11 industrial and 11 universities. Exhibition extremely well attended. Attendance at awards banquet was 120-130. Budget was 75. 90 tickets were - which was extremely high. Received a fair amount of external financial support for symposia. Expect meeting to have a positive financial outcome. The integrated program was very successful.

4. Report on plans and approval of budget for the 39th meeting, October 20-22, 2004, hosted by the Kansas State University Section (Dan Higgins and Vince Ortiz are Co-chairs).

The meeting will be held at the Manhattan Holidome. All the rooms reserved are at the Holiday Inn. Have applied and received funding for a programming grant through Office of International Activities to bring in plenary speakers from Mexico. Six symposia are planned. An Undergraduate Research symposium is being planned. Budget predicts a positive cash flow of almost \$3,000. (10 academic and 5 industrial exhibits). Moved by Charles Greenlief and seconded by Margie Wickham-St Germain. Motion passed.

5. Report on plans for the 40th meeting, October 26-29, 2005, hosted by the Mo-Kan-Ok Section (Khamis Siam) [Mel Mosher and Michael Garoutte are Co-chairs].

The meeting will be held at the Holiday Inn in Joplin. Budget reflects a positive cash flow of \$500. Have blocked 180 rooms. 7-9 rooms for concurrent sessions. Budget is based on 400 attendees. Consideration at the next meeting regarding registration fees. Affordable housing was the most

important factor in the costs.

6. Report on plans for the 41st meeting, Oct 25-27 or Nov. 1-3, 2006, in Quincy, hosted by the Mark Twain Section [Dawood Afzal and Mark Moore are Co-chairs].

Still in the formation process. The co-chairs will be going to the RMPC meeting in New Orleans next year. Site visit and negotiations will take place next spring.

7. Report on plans for the 42nd meeting, late October 2007, in Kansas City, MO, hosted by the Kansas City Section [Margie St. Germain will be the General Chair].

Possible locations are the UMKC or the convention center complex in the southern part of Kansas City. Andy Holder is the general chair.

8. Proposals for subsequent meetings.

The 2008 meeting will be hosted by the Nebraska Local Section. The best location presently is in Kearny. Mike Mosher will be General Chair, Program chair is Scott Darveau and Printing and Publications Chair is Christopher Exstrom. Anticipate attendance between 400-600. Agricultural and environmental topics will highlight the symposia topics. Moved to accept by Ruth Hathaway and Mike Garoutte.

The 2009 meeting will be tentatively at University of Iowa at Iowa City. Jason Telford will bring proposal at the next meeting.

9. Progress on incorporation (Charles Greenlief)

Regional Meeting Planning Conference (RMPC) costs will be paid for from the Sinking Fund.

Motion: Expense to send 2 people to RMPC starting in Jan 04, be paid directly from the sinking fund. Moved by Margie Wickam-St. Germain, seconded by Scott Darveau. Motion passed.

Complete addresses are needed for Margie and Chris Spilling for the ACS lawyers.

Scott moved and Mike Greenlief to accept the incorporation document with the understanding that the secretary has the right to correct all typos. Motion passed.

10. Changes in "Bylaws" (Charles Greenlief)

YCC will be dropped. Other changes as noted were made. Bylaws as changed were approved.

11. ACS Report (John Michael Sophos)

There is an ad hoc committee, at the national level, to standardize the process of nominations and selection of high school teacher awards. Abstracts will now be using OASys starting in the spring. Glen Crosby is chairing the ad hoc committee that is looking at standardization of regional meetings.

Suggestion that an additional officer (Historian)be added to the list of officers (It will be very beneficial to have an officer who will add a long term perspective to the executive committee.).

The University of Missouri section was thanked for a very good meeting.

Meeting adjourned at 2:45 p.m.